# {{ full\_name }}, here is some information to help you get started on your computer:

Windows logon: {{ user\_name }}

Windows password: Welcome123!

AS400 logon: {{ AS400 }}

AS400 password: {{ AS400 }}

E-mail address:{{ email }}

Location: {{ location }}

Phone ext: {{ ext }}

Agent ID: {{ cs\_agent\_id2 }}

Person ID: {{ emp\_id }}

PC Name: {{ computer\_name }}

You will be prompted to change your AS400 password when you log in for the first time; You can change your Notes password by choosing *File > Security > User Security* and clicking the *Change password* button. If you have any questions, feel free to call the helpline at x 5711.